

PARTNERSHIP SIGNIFICANCE ASSESSMENT

Partnership Name: _____

This table assesses the significance of your partnership / partnership you are proposing.

Please enter the score in the last column which most closely represents your partnership. Answer all applicable questions, using scores of 1, 2, 3, 4, or 5.

Impact No.	Description	Insignificant (Score "1")	Minor Significance (Score "2")	Moderate Significance (Score "3")	Major Significance (Score "4")	Highly Significant (Score "5")	Score
1	FINANCIAL COST TO THE COUNCIL The Council directly contributes money to the partnership, contributes resources (officer time / work done), or money is directed through the Council's accounts to the value of...	< £10K	£10K to 25K	£25K to £160K	£160K to £1000K	> £1000K	
2	DIRECT CONTRIBUTION TO CORPORATE AIMS: How many of the Council's corporate aims does the partnership contribute to, either directly or indirectly?	0	1-2 Corporate Aims	3 Corporate Aims	4-5 Corporate Aims	6 Corporate Aims	
3	LEGAL COMMITMENT/LIABILITY What financial or legal commitment does the Council have with regard to the partnership?	None		Some financial or legal implications may arise for the Council as a result of this partnership		Statutory responsibility / accountable body	
4	POLITICAL PROFILE To what degree is there political interest in the partnership?	Insignificant	Ward interest	District interest	County interest	National interest	
5	STAKEHOLDER INVOLVEMENT (refer to section 6 of Partnership Protocol and Toolkit).	Partnership has a small number partners who are trusted and reliable	The partnership has many familiar partners	Partnership attracts new interested partners	Unknown or unreliable partners	Disinterested/resistant partners	
6	EXTERNAL DEADLINES Project deadlines, milestones, submission of information/reports, financial deadlines.	No	Yes	Yes with reputational damage	Yes with external censure	Yes with financial penalties	
7	TRACK RECORD: Confidence in delivery.	Similar project has been successfully delivered with same trusted partners	Similar project has been successfully delivered but with different partners or Different project has been delivered successfully with same trusted partners	Limited success previously achieved with same partners or with a similar project	Little or no previous experience of this kind of project, or with these partners	Unsuccessful previous activity or partnership working	
TOTAL:							0
HIGHEST POSSIBLE SCORE (No. of questions answered x 6)							
IMPACT SCORE ("Total" divided by "Highest Possible Score" x 100)							#DIV/0!

The matrix below uses the Significance Score to categorise your partnership and guide further action.

	Limited Significance (0-49%)	Moderate Significance (50-69%)	Major Significance (70%+)
Documentation to be completed:	Partnership Registration	Basic Partnership Evaluation	Full Partnership Evaluation
Sign off required by:	Head of Service	Relevant member of Senior Management Team	Relevant member of Senior Management Team (and Council / Executive in some cases)
Monitoring to be undertaken via:	Service Plan	Service Plan	Service Plan
Risks to be recorded in:	Service Plan	Service Plan	Service Plan and Council Operational Risk Register
Partnership to be reviewed:	As part of Service Planning Process	Annually using the Partnership Annual Review Form	Annually using the Partnership Annual Review Form

All completed documentation should be submitted to the Chief Executive's and Partnership Manager